

**MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT
REGULAR MEETING ~ BOARD OF TRUSTEES**

July 19, 2016

AGENDA

DISTRICT BOARD ROOM

1919 B Street, Marysville, CA 95901

The agenda for board meetings can be made available upon request in a format appropriate for a person with a disability. If you are an individual with a disability who needs special accommodations to participate, please call 749-6101 at least 48 hours in advance. Accommodations may include but are not limited to interpreters, parking, and accessible seating.

Open Session agenda related documents and pages in Special Reports can be viewed on the MJUSD website [www.mjUSD.com – Select: "Board" and "Agendas and Minutes"].

5:00 P.M. ~ OPEN SESSION
CONFERENCE ROOM #1

CALL MEETING TO ORDER

ROLL CALL

Mr. Bernard P. Rechts, President	_____
Mr. Glen E. Harris, Vice President	_____
Mr. Jeff D. Boom, Clerk	_____
Mr. Frank J. Crawford, Trustee Representative	_____
Mr. Anthony Dannible, Member	_____
Mr. Jim C. Flurry, Member	_____
Mr. Randy L. Rasmussen, Member	_____

CLOSED SESSION
CONFERENCE ROOM #1

The Board strives to commence open session in a timely manner. To achieve this goal, the Board may be required to continue closed session at the conclusion of the open session agenda. In such cases, the Board will diligently seek to address all matters requiring the attendance of students and parents (e.g. student expulsion/reinstatement and enrollment matters) prior to reconvening in open session. Pursuant to Government Code Section 54954.3, members of the public shall be given the opportunity to address the Board on closed session agenda items prior to the Board's consideration of the item. Typically, this opportunity will occur immediately prior to the Board's consideration.

(Closed Session – continued)

1. **MATTERS PERTAINING TO STUDENTS (Education Code section 35146)**
(The Board will hear cases in closed session and return to open session to take action.)

- A. **SUSPENDED EXPULSION CONTRACT**
EH16-17/01

MOTION

- B. **REINSTATEMENT**
EH15-16/24

MOTION

2. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION: SUPERINTENDENT**
Topic: Performance Goals for 2016-17

MOTION

RECONVENE TO OPEN SESSION
5:30 P.M. ~ REGULAR MEETING
Board Room

PLEDGE OF ALLEGIANCE

Glen Harris, Vice President to the Board of Trustees.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

COMMENTS FROM BOARD MEMBERS

OPPORTUNITY FOR EMPLOYEE ORGANIZATIONS TO ADDRESS THE BOARD

- ♦ **Marysville Unified Teachers' Association**
- ♦ **Operating Engineers Local Union #3**
- ♦ **California School Employees' Association #326 and #648**
- ♦ **Association of Management and Confidential Employees**
- ♦ **Supervisory Unit**

PUBLIC COMMENTS

Persons wishing to address the Board are requested to fill out a "Public Comments" card before the start of the meeting and give it to the secretary, board president, or superintendent. The public may address topics not on the agenda during this section of the agenda or ask they be heard during a specific agenda item. **Comments are limited to a maximum of three minutes per speaker — 20 minutes total time for public input on each item per Board Bylaw 9323.**

The Ralph M. Brown Act prevents the Board of Trustees from responding to these comments with the exception of clarifying questions. The California Government Code, Section 54954.2.a states, "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3"

(Public Comments – continued)

How do I get an item placed on a meeting agenda for discussion?

If members of the public wish to have an item agendaized for discussion or action, they are required to (1) submit a letter describing the issue to be agendaized in as much detail as possible; (2) speak with the board president or other board members, or; (3) speak with the superintendent. In all cases, the request must be received no less than nine business days prior to a board meeting. The Board will determine how and when to agendaize the request. The Board may not legally place an item on the agenda at a meeting except in emergency situations or where immediate action must be taken [Government Code Sections 54954.2.b.(1) and (2)].

SUPERINTENDENT'S REPORT

SUPERINTENDENT

1. APPROVAL OF MINUTES

♦Minutes from the special board meeting of 6/21/16.

MOTION

♦Minutes from the regular board meeting of 6/28/16.
(*absent: Frank Crawford left Open Session at 6:11 p.m.*)

MOTION

2. CONSENT AGENDA

MOTION

The Board is requested to approve the Consent Agenda items under **Superintendent, Educational Services, Student Services, Nutrition Services, Student Discipline and Attendance, Personnel Services, Facilities and Energy Management Department, Purchasing Department, and Business Services**. Please refer to details where these items are described fully.

SUPERINTENDENT

1. 2016-17 SHADY CREEK OUTDOOR SCHOOL PROGRAM AGREEMENTS

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreements with the Sutter County Superintendent of Schools for students to attend the Shady Creek Outdoor School Program during the 2016-17 school year.

Background~

These agreements reserve space for the sixth grade students to attend Shady Creek at the following school sites with the number of students indicated per the terms and conditions:

***Five-day week - \$235 per student**

***Four-day week - \$214 per student**

9/26/16 - 9/30/16

Dobbins = 9 students

Foothill = 60 students

Yuba Feather = 12 students

2/21/17 - 2/24/17

Cedar Lane = 35 students

Ella = 65 students

(Superintendent/Item #1 – continued)

5/8/17 – 5/12/17

Linda = 99 students

McKenney = 100 students

5/15/17 – 5/19/17

Arboga = 50 students

Edgewater = 45 students

Johnson Park = 51 students

Olivehurst = 53 students

Recommendation~

Recommend the Board approve the agreements. See Special Reports, Pages 1-17.

EDUCATIONAL SERVICES

**1. OVERNIGHT FIELD TRIPS — 2016-17 SHADY CREEK: DOB/FHS/YFS/
CLE/ELA/LIN/MCK/ARB/EDG/JPE/OLV**

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve overnight field trips for sixth grade students to the Shady Creek Outdoor School Program in Nevada City, California on the following dates during the 2016-17 school year:

9/26/16 – 9/30/16

Dobbins = 9 students

Foothill = 60 students

Yuba Feather = 12 students

2/21/17 – 2/24/17

Cedar Lane = 35 students

Ella = 65 students

5/8/17 – 5/12/17

Linda = 99 students

McKenney = 100 students

5/15/17 – 5/19/17

Arboga = 50 students

Edgewater = 45 students

Johnson Park = 51 students

Olivehurst = 53 students

Background~

Classes are designed to be hands-on experiences, and the curriculum for each class meets the 5th and 6th grade California State Science Standards. Classes include creek ecology or forest ecology, geology, avian ecology, native cultures, sensory awareness, survival skills, and team building activities. The program has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

Recommendation~

Recommend the Board approve the overnight field trips.

(Educational Services – continued)

2. TEXTBOOK APPROVAL

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the following textbook for use in all high schools:

1. Precalculus: Graphical, Numerical, Algebraic, Common Core, 9th Edition

Recommendation~

Recommend the Board approve the textbook. See Special Reports, Pages 18-19.

3. CONTRACT WITH ROSEANN VANDERAA FOR CELDT TESTING CONSULTANT

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the contract with Roseann VanDerAa to provide testing services for the California English Language Development Test (CELDT) for the 2016-17 school year in the amount of \$12,672 paid in 12 monthly increments of \$1,056.

Background~

Roseann VanDerAa will provide ongoing support through CALPADS input, reclassification reviews, consultation, and administration of the California English Language Development Test (CELDT).

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 20-31.

4. CONTRACT WITH ROSEANN VANDERAA FOR TESTING CONSULTANT

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the contract with Roseann VanDerAa to provide testing consultation for the 2016-17 school year in the amount of \$6,336 paid in 12 monthly increments of \$528.

Background~

Roseann VanDerAa will provide administration including mandated reporting and communication of the Physical Fitness Test, California Standards Tests, California Modified Assessments, California Alternate Performance Assessment, and Standards-based Tests in Spanish.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 32-44.

(Educational Services – continued)

5. CONTRACT WITH AARON HILL FOR CELDT TESTING CONSULTANT

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the contract with Aaron Hill to provide testing services for the California English Language Development Test (CELDT) for July 2016 – October 2016 in the amount of \$5,250 paid in four monthly increments of \$1,312.50.

Background~

Aaron Hill will provide support through administration of the annual California English Language Development Test (CELDT) mandated for all incoming K-12 students designated English learner on the Home Language Survey and continuing K-12 English learner students.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 45-55.

6. CONTRACT WITH JAN HILL FOR CELDT TESTING CONSULTANT

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the contract with Jan Hill to provide testing services for the California English Language Development Test (CELDT) for July 2016 – October 2016 in the amount of \$5,250 paid in four monthly increments of \$1,312.50.

Background~

Jan Hill will provide support through administration of the annual California English Language Development Test (CELDT) mandated for all incoming K-12 students designated English learner on the Home Language Survey and continuing K-12 English learner students.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Pages 56-66.

STUDENT SERVICES

1. 2016-17 NON-PUBLIC SCHOOL (NPS) CONTRACTS

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve a master contract with the following Non-Public Schools (NPS) for the 2016-17 school year:

- Sierra School at Eastern-Upper,
- Sierra School at Easter-Lower,
- Sierra School of Butte County *
- Devereux Texas Treatment Network (residential out-of-state facility)
- Odyssey Learning Center **

Background~

Local school districts are responsible for the educational needs of our students with special needs. The MJUSD is required to contract with non-public schools in order to meet the needs of students with severe behavior and significant special needs.

(Student Services/Item #1 – continued)

These restrictive types of placements are made only following the exhaustion of local resources available within the school district and in the community. These contracts are affected by the local Special Education Plan Area (SELPA) in which they are located and therefore require renewal every school year. Contracts are required at the time a placement with a new agency is made.

Contract Notes:

* Sierra School of Butte County master contract is a ratification. A student who had been attending Sierra School of Butte County moved into the MJUSD during the school year and became the responsibility of MJUSD on 3/1/16. There was a misunderstanding that Butte County SELPA was responsible for the student.

** The student attending Odyssey Learning Center was placed from a Yuba County Operated Program. When a county office of education places a student into a NPS, the local school district becomes the responsible fiscal party and is responsible for the case management of that student.

Recommendation~

Recommend the Board approve the master contracts with Sierra School at Eastern-Upper, Sierra School at Eastern-Lower, Devereux Texas Treatment Network, and Odyssey Learning Center and ratify the contract with Sierra School of Butte County.

NUTRITION SERVICES

1. GRANT AWARD NOTIFICATION — FRESH FRUIT AND VEGETABLE PROGRAM

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board accept the Fresh Fruit and Vegetable Program (FFVP) grant award notification in the amount of \$19,005. Schools receiving grant funds are Cedar Lane Elementary, Dobbins Elementary, Ella Elementary, Johnson Park Elementary, Kynoch Elementary, Linda Elementary, and Olivehurst Elementary.

Background~

California received \$12.7 million in federal funds for the 2016-17 FFVP grant year (7/1/16–6/30/17) and has awarded grants to 403 school sites representing 91 school food authorities. All applicants were ranked on the number of students eligible for Free and Reduced Price Meals (FRPM), and the CDE was able to fund schools that were at or above 85.78% FRPM eligibility.

The FFVP is a reimbursement program with the awards based on each school's student enrollment. The 2016-17 grantees will receive \$5 per student for the first allocation (July – September 2016). Cedar Lane \$2,885; Dobbins \$325.00; Ella \$3,110; Johnson Park \$1,830; Kynoch \$3,720; Linda \$3,820; Olivehurst \$3,315. The total allocation is \$19,005.

The district received the grant award notification on 6/27/16 stating to return the signed award to CDE within ten days (7/7/16). It was determined to return the signed notification before being agendized for Board approval on 7/19/16 to avoid jeopardizing the funding.

(Nutrition Services/Item #1 – continued)

Recommendation~

Recommend the Board accept the first allocation of grant funds to implement the FFVP program. See Special Reports, Pages 67-68.

2. RFP AWARD — FRESH PRODUCE (RFP #17-1017)

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the Request for Pricing (RFP) award for fresh produce (#17-1017) to Rohrer Brothers, Inc. for the 2016-17 school year to operate the USDA National School Lunch Program. The estimated annual expenditure is \$327,277.50.

Background~

The Nutrition Services Department has solicited a RFP for fresh produce following the federal competitive bid process to obtain the best product, service, and price. The RFP was publicized through the Appeal-Democrat on 6/17/16 and 6/24/16. The RFP opening was at the District Office on 7/5/16 at 2:00 p.m. The district received six responses, and the proposals were evaluated using the following criteria: price, customer references, service and delivery, and quality/grade.

1. **Rohrer Brothers**
2. ProPacific Fresh
3. Daylight Foods
4. The Fruit Guys
5. Sysco Sacramento
6. Ag Link

The agreement period is 8/1/16–7/31/17 for deliveries directly to schools on a daily basis funded by cafeteria fund 13.

Recommendation~

Recommend the Board approve the fresh produce RFP award to Rohrer Brothers, Inc. See Special Reports, Pages 69-84.

3. RFP AWARD — FRESH BREAD (RFP #17-1018)

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the Request for Pricing (RFP) award for fresh bread (#17-1018) to Bimbo Bakeries in the amount of \$77,497.20 for the 2016-17 school year to operate the USDA National School Lunch Program.

Background~

The Nutrition Services Department has solicited a RFP for fresh produce following the federal competitive bid process to obtain the best product, service, and price. The RFP was publicized through the Appeal-Democrat on 6/17/16 and 6/24/16. The RFP opening was at the District Office on 7/5/16 at 2:15 p.m. The district received three responses, and the proposals were evaluated using the following criteria: price, customer references, service and delivery, and quality/grade. One response was non-responsive and one cannot provide fresh bread products.

(Nutrition Services/Item #3 – continued)

1. **Bimbo Bakeries:** \$77,497.20 for fresh products
2. Sysco Sacramento: \$80,632.09 for frozen products
3. Flowers Baking Co: non-responsive

The agreement period is 8/1/16-7/31/17 for deliveries directly to schools on a weekly basis funded by cafeteria fund 13.

Recommendation~

Recommend the Board approve the fresh bread RFP award to Bimbo Bakeries. See Special Reports, Pages 85-93.

4. RFP AWARD — MILK AND FRESH JUICE (RFP #17-1019)

CONSENT
AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the Request for Pricing (RFP) award for milk and fresh juice (#17-1019) to Crystal Creamery in the amount of \$470,083.59 for the 2016-17 school year to operate the USDA National School Lunch Program.

Background~

The Nutrition Services Department has solicited a RFP for fresh produce following the federal competitive bid process to obtain the best product, service, and price. The RFP was publicized through the Appeal-Democrat on 6/17/16 and 6/24/16. The RFP opening was at the District Office on 7/5/16 at 2:30 p.m. The district received five responses, and the proposals were evaluated using the following criteria: price, customer references, service and delivery, and quality/grade. One response was non-responsive and one could not meet delivery criteria.

1. **Crystal Creamery:** \$470,083.59
2. Berkeley Farms: \$484,059.95
3. Producers Dairy: \$531,537.05
4. Sysco Sacramento: \$610,968.66; unable to meet delivery criteria
5. Danielsen Company: non-responsive

The agreement period is 8/1/16-7/31/17 for deliveries directly to schools on a daily basis funded by cafeteria fund 13.

Recommendation~

Recommend the Board approve the milk and fresh juice RFP award to Crystal Creamery. See Special Reports, Pages 94-103.

5. RFP AWARD — GROCERY SUPPLIES (RFP #17-1020)

CONSENT
AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the Request for Pricing (RFP) award for grocery supplies (#17-1020) to Danielsen Company (annual estimate \$399,717.56), Sysco Sacramento (annual estimate \$216,351.58), and ProPacific Fresh (annual estimate \$122,801.20) for the 2016-17 school year to operate the USDA National School Lunch Program.

(Nutrition Services/Item #5 – continued)

Background~

The Nutrition Services Department has solicited a RFP for fresh produce following the federal competitive bid process to obtain the best product, service, and price. The RFP was publicized through the Appeal-Democrat on 6/17/16 and 6/24/16. The RFP opening was at the District Office on 7/5/16 at 2:45 p.m. The district received three responses, and the proposals were evaluated using the following criteria: price, customer references, service and delivery, and quality/grade. Each vendor is awarded specific line items.

1. **Danielsen Company:** 182 line items; annual estimate \$399,717.56
2. **Sysco Sacramento:** 73 line items; annual estimate \$216,351.58
3. **ProPacific Fresh:** 21 line items; annual estimate \$122,801.20

The agreement period is 8/1/16-7/31/17 for deliveries on a weekly basis funded by cafeteria fund 13.

Recommendation~

Recommend the Board approve the grocery supplies RFP award to Danielsen Company, Sysco Sacramento, and ProPacific Fresh. See Special Reports, Pages 104-139.

6. RFP AWARD — NON-FOOD SUPPLIES (RFP #17-1021)

CONSENT
AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the Request for Pricing (RFP) award for non-food supplies (#17-1021) to Crown Distributing (annual estimate \$19,911.54), Danielsen Company (annual estimate \$24,493.36), and Sysco Sacramento (annual estimate \$53,941.45) for the 2016-17 school year to operate the USDA National School Lunch Program.

Background~

The Nutrition Services Department has solicited a RFP for fresh produce following the federal competitive bid process to obtain the best product, service, and price. The RFP was publicized through the Appeal-Democrat on 6/17/16 and 6/24/16. The RFP opening was at the District Office on 7/5/16 at 3:00 p.m. The district received four responses, and the proposals were evaluated using the following criteria: price, customer references, service and delivery, and quality/grade. Each vendor is awarded specific line items.

1. **Crown Distributing:** 28 line items; annual estimate \$19,911.54
2. **Danielsen Company:** 16 line items; annual estimate \$24,493.36
3. **Sysco Sacramento:** 10 line items; annual estimate \$53,941.45
4. **ProPacific Fresh:** no award

The agreement period is 8/1/16-7/31/17 for single delivery location funded by cafeteria fund 13.

Recommendation~

Recommend the Board approve the non-food supplies RFP award to Crown Distributing, Danielsen Company, and Sysco Sacramento. See Special Reports, Pages 140-163.

STUDENT DISCIPLINE AND ATTENDANCE

1. MOU WITH ALLYN SCOTT YOUTH & COMMUNITY CENTER FOR THE INDIAN EDUCATION PROGRAM

CONSENT AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the MOU with the Allyn Scott Youth & Community Center for the Indian Education Program in the amount of the following from September 2015 to May 2016: Archery (\$37.50 per day) and Winter Pow Wow (\$425 for one-day event on 2/20/16) and other fees per the terms of the MOU.

Background~

The American Indian Education Program serves over 1,600 American Indian students within the Yuba-Sutter area. The AIEP sponsors two cultural activities open to students in Yuba-Sutter area. The first cultural activity is an archery program free for youth. Staff offers coaching in the sport of archery, two days each week, from September through May. The sport of archery is a skill that offers individual achievement, builds positive self-esteem, and teaches life-long traditional skills. The annual Winter Pow Wow is a cultural event open to the community. This event supports and promotes the social structural activities of the American Indian people as well as a forum for cultural education for the community.

Recommendation~

Recommend the Board approve the MOU. See Special Reports, Pages 164-165.

PERSONNEL SERVICES

1. CERTIFICATED EMPLOYMENT

CONSENT AGENDA

Jennie R. Argüelles-Roldán, Teacher/OLV, probationary, 2016-17 SY
Sarah T. Batatan, Teacher/OLV, probationary, 2016-17 SY
Jill L. Danya-McCrea, Teacher/OLV, probationary, 2016-17 SY
Susan L. Estabrook, Teacher/ELA, temporary, 2016-17 SY
Rosine T. Field, Teacher/MCK, probationary, 2016-17 SY
James C. Kerr, Teacher/TBD, probationary, 2016-17 SY
Jody L. Kerr, Teacher/LHS, probationary, 2016-17 SY
Jennifer N. Mack, Teacher/MCK, probationary, 2016-17 SY
Alejandra T. Nuñez, Teacher/LIN, probationary, 2016-17 SY
Rebecca L. Sumahit, Teacher/CLE, temporary, 2016-17 SY
Trevor J. Windmiller, Teacher/LHS, temporary, 2016-17 SY

2. CERTIFICATED RESIGNATIONS

CONSENT AGENDA

Paul F. Allison, Teacher/FHS, retirement, 6/3/16
Michelle E. Cable, Teacher/KYN, other employment, 6/3/16
James T. Rogers, Teacher/LHS, other employment, 6/30/16
Julia D. Siegle, Teacher/OLV, personal reasons, 7/5/16
Kerry S. Yates, Teacher/DOB, other employment, 6/3/16

3. CLASSIFIED EMPLOYMENT

CONSENT AGENDA

Angela R. Hale, Counseling Secretary/MHS, 8 hour, 10 month, probationary, 8/8/16

(Personnel Services – continued)

4. CLASSIFIED RESIGNATIONS

CONSENT
AGENDA

Lacy M. Cummings, Para Educator/YFS, 3.5 hour, 10 month, personal, 6/30/16

Angela R. Hale, Para Educator/EDG, 3.5 hour, 10 month, accepted another position within the district, 6/22/16

Jorge Rojas, Maintenance Worker III/DO, 8 hour, 12 month, moving out of the area, 7/11/16

Bonnie L. Stewart, Para Educator/Ella, 3.5 hour, 10 month, personal, 7/5/16

Agnes J. Hardamon-Vaughn, Para Educator/COV, 3.5 hour, 10 month, personal, 5/13/16

5. CLASSIFIED RELEASE

CONSENT
AGENDA

Timothy R. Bogdanoff, Mechanic II/DO, 8 hour, 12 month, released during probationary period, 7/8/16

See Special Reports, Pages 166-174.

6. HVAC AND ELECTRICIAN JOB DESCRIPTIONS

CONSENT
AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the creation of the following two (2) new positions: HVAC Technician and Electrician.

Background~

As needs of the district related to maintenance, modernization, and various construction projects develop, so do the demands on the staff of the Maintenance Department. In order to support the scope of current, ongoing, and future construction projects, along with the ongoing maintenance of existing buildings, employees with HVAC and electrical expertise are needed to provide experience and knowledge generalist maintenance workers may not have. If approved, the newly-created positions will be funded out of the Maintenance Department. The new positions will be under the direct supervision of the Lead Supervisor of Maintenance & Operations. The employees will be members of Operating Engineers Local Union #3 (OE3) with a pay classification consistent with those on Range 25. OE3 has been consulted regarding the new job titles.

Recommendation~

Recommend the Board approve the positions. See Special Reports, Pages 175-181.

7. JOB DESCRIPTION: EXECUTIVE DIRECTOR OF SPECIAL EDUCATION

CONSENT
AGENDA

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the job description within the Student Services Department for an Executive Director.

(Personnel Services/Item #7 – continued)

Background~

Under the direction of the Superintendent, plan, organize, control, and direct the regionalized services to the development and implementation of education programs that prevent academic failure of students at risk through specific intervention models; plan, organize, and administer a Special Education Local Plan Area (SELPA) function in accordance with applicable laws and regulations; supervise the performance of assigned personnel. The Executive Director of Special Education shall be responsible for the leadership and coordination of programs that support and encourage the academic success of at-risk students by providing or facilitating assistance in the areas of mental and physical health and well-being. Establish Student Support & Health Services goals for academic achievement, student housing, teacher empowerment, student attendance, school climate, parent and community relations, and district management of resources for all students with IEP's.

Recommendation~

Recommend the Board approve the position. See Special Reports, Pages 182-185.

8. AGREEMENT WITH BRANDMAN UNIVERSITY

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with Brandman University to provide student-teaching, assisting, and observation experiences.

Background~

Pursuant to the provisions of the Education Code of the State of California, the governing board of any school district is authorized to enter into agreements with any institution approved by the California Commission on Teacher Credentialing (CCTC) as a teacher education institution to provide teaching experience to students enrolled in the teacher preparation curricula of such institutions. Brandman University is approved by the CCTC as a teacher education institution as part of Chapman University.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 186-197.

9. JOB DESCRIPTION: ATHLETIC TRAINER

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the job description of athletic trainer as included in the approved 2016-17 LCAP.

Background~

Under the general supervision of high school principals, the athletic trainers shall develop, coordinate, and administer a comprehensive sports medical program for CIF-sanctioned interscholastic sports. The athletic trainer will also perform professional and administrative services essential for the successful implementation and development of the program.

**CONSENT
AGENDA**

**CONSENT
AGENDA**

(Personnel Services/Item #9 – continued)

Athletic training services shall encompass the management and provision of care of injuries to a physically active person as defined by a licensed physician. This will include the rendering of emergency care, development of injury prevention programs, and providing appropriate preventative devices for the physically active person. The term also includes the assessment, management, treatment, rehabilitation, and recondition of the physically active person whose conditions are within the professional preparation and education of a certified athletic trainer. The term also includes the use of modalities such as mechanical stimulation, heat, cold, light, air, water, electricity, sound, massage, and the use of therapeutic exercises, reconditioning exercise, and fitness programs.

The athletic trainer will emphasize safety at all times while helping to ensure that equipment is properly cared for and meets all safety requirements before being issued to student athletes.

Recommendation~

Recommend the Board approve the new position. See Special Reports, Pages 198-200.

FACILITIES AND ENERGY MANAGEMENT DEPARTMENT

1. AGREEMENT WITH STAR ENERGY MANAGEMENT, INC. FOR LHS

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board ratify the agreement with Star Energy Management, Inc. for the removal and replacement of 237 lighting fixtures in the gym, portables, and exterior wall packs in the total amount of \$33,250.

Background~

With the expiration date of 7/15/16 to meet the deadline for the PG&E incentive, ratification is being sought for this project. Specifically, if approval is not granted prior to the 15th of July, the rebate that Star Energy Management, Inc. applies will be \$6,451 instead of \$23,895, therefore increasing the cost to MJUSD by \$17,444.

The California Energy Commission approved the Energy Efficiency Plan (EEP) that was submitted by MJUSD facilities staff on behalf of Lindhurst High School which includes the removal and reinstallation of interior and exterior lighting fixtures. The anticipated energy cost savings are outlined in Attachment J of the agreement. This item will be funded from Prop 39 general fund (fund 01, restricted).

Recommendation~

Recommend the Board ratify the agreement. See Special Reports, Pages 201-224.

PURCHASING DEPARTMENT**1. PURCHASE ORDERS PROCESSED IN JUNE 2016****CONSENT
AGENDA*****Purpose of the agenda item~***

The purpose of the agenda item is to request the Board ratify purchase order transactions listed for June 2016.

Background~

Per Board Policy 3300, Education Code 17605, and Public Contract Code 20111, a list of purchase orders processed in June 2016 has been provided for Board review. The report is sorted by location and includes a fund recap and change order detail.

Recommendation~

Recommend the Board ratify the purchase order transactions for June 2016. See Special Reports, Pages 225-246.

BUSINESS SERVICES**1. DONATION TO THE DISTRICT****CONSENT
AGENDA*****Purpose of the agenda item~***

The purpose of the agenda item is to request the Board accept the following donation:

A. EDGEWATER ELEMENTARY SCHOOL

- a. Freemasons of Corinthian, Hammonton Lodge #9 in Marysville, donated 14 bikes and 14 helmets valued at \$1,356.

2. AGREEMENT WITH CATAPULT K12**CONSENT
AGENDA*****Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the agreement with Catapult K12 for the district website design and hosting in the amount not to exceed \$36,984.68 from 8/1/16-6/30/17.

Background~

The district is looking to launch a redesigned district website, along with school site websites, by 8/1/16. Catapult K12 will provide one-time services related to setting up the new websites as well as providing web hosting services on a continued basis.

The setup services will have a one-time cost of \$21,410. The annual recurring cost for web hosting services will be \$15,574.68. This will be funded from the general fund.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 247-253.

3. AGREEMENT WITH DISCOVERY EDUCATION, INC. FOR CEDAR LANE SCHOOL**CONSENT
AGENDA*****Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the agreement with Discovery Education, Inc. for Cedar Lane Elementary School to purchase a subscriber license from 8/21/16-08/20/17 in the amount of \$2,600.

(Business Services/Item #3 – continued)

Background~

Discovery Education provides online access to the Discovery Channel content. This content is broken into segments and usable for teachers and students. The Discovery Education Network also provides lesson plans for content and teaching strategies, virtual field trips, and connections with other classrooms across the United States and other countries. This item will be funded from the following account: 01-0003-0-1110-1000-5801-105-5299.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 254-261.

4. CONTRACT WITH THE TRAVELING LANTERN THEATRE COMPANY FOR CEDAR LANE SCHOOL

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the contract with the Traveling Lantern Theatre Company for the Lewis and Clark performance on 11/9/16 at Cedar Lane Elementary School in the amount of \$495.

Background~

Traveling Lantern is a company that provides onsite plays appropriate with the age of students at Cedar Lane Elementary School. The play will be a historical representation of the Adventures of Lewis and Clark which is part of the 5th grade Social Studies curriculum and standards. This will be funded from the following account: 01-1100-0-1000-5801-105-1009.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Page 262.

5. CONTRACT WITH MASTER MIX LIGHT AND SOUND PRODUCTIONS

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the contract with Master Mix Light and Sound Productions to provide services at the Marysville High School graduation on 6/9/17 from 6:00-9:15 p.m. in the amount of \$1,325.

Background~

Master Mix Light and Sound Productions will provide a P.A. System with five speakers, two microphones (one at podium and one for choir), one D.I., and one MQ power generator for the Marysville High School graduation. This will be funded from the following account: 01-1100-0-0000-8300-5801-245-1009.

Recommendation~

Recommend the Board approve the contract. See Special Reports, Page 263.

(Business Services – continued)

6. AGREEMENT WITH KINGSLEY BOGARD LLP FOR LEGAL SERVICES

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with Kingsley Bogard LLP for 2016-17 fiscal year billing rate(s) legal services.

Background~

The legal firm Kingsley Bogard LLP specializes in California public school districts. The agreement outlines the terms effective 7/1/16.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 264-267.

❖ **End of Consent Agenda** ❖

NEW BUSINESS

PURCHASING DEPARTMENT

1. RESOLUTION 2016-17/01 — STATE CONTRACTS

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the resolution to acquire materials, equipment, supplies, services, and vehicles through the use of various State of California Department of General Services and Department of Technology contracts.

Background~

In the effort to expand participation in cooperative purchasing programs, it is in the best interest of the district to adopt a resolution to allow for the acquisition of materials, equipment, supplies, services, and vehicles based on State of California awarded contracts. This type of resolution is authorized pursuant to Government Code 54205 and Public Contract codes 10298 and 20118.

The adopted resolution will allow the district to procure items through use of various awarded state contracts when the district determines them to be beneficial. These state contracts may be used through the term of the contract, including any extensions, if the district so chooses. Funding for the acquisition of various items through the state contracts would be from categorical, grant, general, and special funds as applicable.

Recommendation~

Recommend the Board approve the resolution. See Special Reports, Page 268.

(Purchasing Department – continued)

2. **RESOLUTION 2016-17/02 — DISPOSAL OF OBSOLETE TEXTBOOKS
AND INSTRUCTIONAL MATERIALS FOR THE 2016-17 SCHOOL YEAR**

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve a resolution to authorize the disposal of obsolete elementary and secondary textbooks and instructional materials for the 2016-17 school year.

Background~

In the normal course of operations, the district accumulates obsolete textbooks and instructional materials. These items are worn or have been replaced by new editions or adoptions. The volume of obsolete materials can vary throughout the year with most materials having little or no estimated value due to age and/or condition.

There is a need to have authorization in place for ongoing removal of instructional materials that has been declared obsolete. Education Code Section 60510, 60530, and Board Policy 3270 outline procedures for proper disposal of these items. There will be an emphasis to have items with any value sold. Materials with no value may be donated, recycled, or sent to disposal.

Recommendation~

Recommend the Board approve the resolution. See Special Reports, Page 269.

PERSONNEL SERVICES

1. **RESOLUTION 2016-17/03 — DECLARATION OF NEED FOR FULLY
QUALIFIED EDUCATORS**

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the resolution for the declaration of need for fully qualified educators and the annual statement of need for 30-day substitute teaching and designated subject(s) permits for the 2016-17 school year.

Background~

The declarations certify there are insufficient numbers of certificated persons who meet the district's specified employment criteria for the positions offered in our district. This procedure is repeated each year based on the projected needs of the district.

Recommendation~

Recommend the Board approve the resolution and declarations. See Special Reports, Pages 270-273.

FACILITIES AND ENERGY MANAGEMENT DEPARTMENT

1. CHANGE ORDER #3 FOR THE LHS HVAC PROJECT, INCREMENT (PHASE) 1

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve change order #3 for the Lindhurst High School HVAC project, Increment (Phase) 1, in the amount of \$17,514.

Background~

The bid award for the Lindhurst High School HVAC Project, Increment (Phase) 1, was Board approved on 11/27/15 in the amount of \$1,417,000 with Diede Construction, Inc. as the low bidder.

Change Order #3 consists of the following: relocation of a transformer and circuit breakers for the F building, irrigation sleeve for C building frontage, two duct alarms with weatherproof enclosures for C building, and replacement of four ceiling mounted interior hatches for the F Building (owner directed change order for safety purposes - \$5,031) all totaling \$17,514.

These hours and material costs were tracked closely by the DSA inspector, facilities staff, and the architect.

Recap of hard costs:

Board Approved Contract Amount: \$1,417,000.00

Change Order #1 - 2/23/16: \$ 30,997.00
**enlarged pads and enclosures*

Change Order #2 - 3/8/16: \$ 53,113.00
**unforeseen soft soils*

Reimbursement: \$ -21,593.50
**from Sigler's for change in originally approved design*

Change Order #3: **\$ 17,514.00**

Total Net Hard Costs: \$1,497,030.50

Change order total less reimbursement: \$ 80,030.50

10% of the Low Bid Contract Amount: \$ 141,700.00

Percentage change from Original Contract Amount: 5.345%

This change order will be funded from the general fund one-time discretionary fund (fund 1).

Recommendation~

Recommend the Board approve change order #3. See Special Reports, Pages 274-282.

BUSINESS SERVICES

1. AGREEMENT WITH CAPITOL PUBLIC FINANCE GROUP, LLC FOR FACILITY PLANNING AND DEVELOPMENT MITIGATION SERVICES

MOTION

(reagendized from 6/28/16 board meeting)

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with Capitol Public Finance Group, LLC (Capitol PFG) for facility planning and mitigation development services in the amount not to exceed \$49,725 (\$195 hourly rate) for the term of 7/20/16-6/30/17.

Background~

This agreement will supersede all past agreements with Capitol PFG. Under this agreement, Capital PFG will continue to provide facility planning services in an effort to update the District's Facilities Master Plan. These services will include the following: reviewing and updating identified projects, incorporating projects costs and scope, incorporating an asset management plan, facilitating focus group meetings, identifying funding options, and updating the report. Capitol PFG will also continue to provide development mitigation services which include the following: reviewing existing mitigation agreements, making recommendations on mitigation opportunities, coordinating with local agencies, assisting in negotiations with developers, and analyzing mitigation amounts. This will be funded from developer fees (fund 25).

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 283-288.

2. AGREEMENT WITH KNN PUBLIC FINANCE FOR FINANCIAL ADVISORY SERVICES BASED ON RFP #17-1013 RESULTS

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with KNN Public Finance based on results from RFP #17-1013 for financial advisory services for the 2016-17 fiscal year ending on 6/30/17 in the amount not to exceed \$18,000 (\$15,000 for services, \$3,000 for reimbursement of out-of-pocket expenses).

Background~

The district received six responses under RFP #17-1013 for financial advisory services. From the six responses, five firms were selected to be interviewed by a panel comprised of the following: Assistant Superintendent of Business Services, Director of Facilities and Energy Management, Director of Fiscal Services, and the Account Technician for Facilities. In addition to interviews, firms were evaluated based on proposed fees, experience, and references. The most responsive, responsible firm was chosen based on the following rankings per the evaluations:

1. KNN Public Finance

2. Capitol Public Finance Group
3. Dale Scott & Company
4. Government Financial Strategies, Inc.
5. Fieldman Rolapp & Associates

The services to be provided under this agreement include all general financial program advisory services and continuing disclosure services on past issuances. Note that any new debt issuances, either new or refinancing/refunding, will be additional services that would have to be approved by the Board in an amendment to this agreement. The fees for the financial advisory services, both general and continuing disclosure, will be paid out of the general fund (fund 1).

Recommendation~
Recommend the Board approve the agreement. See Special Reports, Pages 289-297.

If the Board did not complete all items on the closed session agenda, they will continue closed session.

[illegible]

SCHOOL BOARD MEETING FORMAT

A School Board Meeting is the normal business meeting of the governing board at which district business is conducted. It is not a public meeting where questions and discussion come from the audience. Members of the audience may address their comments to the Board during the *time at which the Board is discussing the agenda item*. Comments are limited to a maximum of three minutes per speaker (20 minutes total time for public input) on each item per Board Bylaw 9323.

To provide the public with information regarding agenda items being considered by the Board of Trustees, a public notice is published as follows:

- lm